



**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT  
AGENCY/COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING  
AUTHORITY JOINT MEETING**

**MINUTES**

April 4, 2023, 7:30 p.m.  
125 E. College Street, Covina, California  
Council Chamber of City Hall

Councilmembers Present: Patricia Cortez  
Hector Delgado  
Victor Linares  
Mayor Pro Tem/Vice-Chair John C. King  
Mayor/Chair Walter Allen, III

Staff Present: City Clerk Drew Aleman (Elected Member)  
City Manager Chris Marcarello  
City Attorney Candice K. Lee  
Administrative Services Director Anita Agramonte  
Community Development Director Brian Lee  
Parks & Recreation/Library Services Director Lisa Evans  
Public Works Director Andy Bullington  
Deputy City Manager Angel Carrillo  
Deputy City Clerk Fabian Velez  
Interim Chief Deputy City Clerk Evelyn Leach

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— 1. **CLOSED SESSION - WAS NOT HELD**

JOINT MEETING—OPEN SESSION 7:30 PM

2. **CALL TO ORDER**

Mayor Cortez called the meeting to order at 7:35 p.m.

3. **ROLL/CALL**

All members were present.

4. **PLEDGE OF ALLEGIANCE**

Led by Councilmember Delgado

5. **INVOCATION**

Given by Police Chaplain Chuck Cannizzaro

6. **City Council Reorganization**

6.a **City Clerk to Conduct Election of Mayor**

City Clerk Aleman Conducted Election of Mayor.

Mayor Pro Tem Allen was nominated as Mayor and declared elected by acclamation.

6.b **Incoming Mayor to Conduct Election of Mayor Pro Tempore**

Mayor Allen Conducted Election of Mayor Pro Tem.

Councilmember King was nominated as Mayor Pro Tem and declared elected by acclamation.

7. **PRESENTATIONS**

7.a **Recognition of Outgoing Mayor**

Mayor Allen turned meeting over to City Manager Marcarello.

City Manager Marcarello indicated it was an honor to recognize Councilmember Cortez adding there were several individuals present to honor her.

The following representatives expressed their appreciation for all Councilmember Cortez accomplished during her term as Mayor.

Congresswoman Grace Napolitano and Carrie Lam, Senior Field Representative.

Representing Senator Susan Rubio's office, Sandra Armenta Lopez, District Representative

Representing Assemblymember Blanca Rubio's office, Wendy Saavendra, District Representative.

Representing Supervisor Hilda Solis' office, Ryan Serrano, Field Deputy; and Azusa Mayor Robert Gonzales

Mayor Allen discussed future projects - public safety priority and expressed appreciation to his fellow Councilmembers, staff and commissioners. He also provided comments regarding his role as Mayor and vision for the future.

## **8. PUBLIC COMMENTS**

Congresswoman Grace Napolitano reported that a request for \$5,000,000 has been submitted to appropriations for the connectivity project in Covina.

Richard Darkhorse, representing American Legion Riders Chapter 755, addressed Council indicating the chapter would like to become involved with city events.

Representing Senator Susan Rubio's office, Sandra Armenta Lopez, District Representative congratulated Mayor Allen on his new role indicating Senator Rubio is looking forward to working with him.

Mayor Allen acknowledged Mr. Roman Morales, a Korean war veteran, who turned 92 this year and thanked him for his service.

## **9. COUNCIL/AGENCY/AUTHORITY COMMENTS**

All Councilmembers expressed their thanks for everything Councilmember Cortez accomplished during her term as Mayor.

Councilmember Cortez thanked Council and staff for their support. She added she was proud of Council accomplishments and thanked all state and local representatives for being at this meeting.

## **10. CITY MANAGER COMMENTS**

City Manager Marcarello expressed his appreciation to Councilmember Cortez for an incredible year.

Councilmember Cortez thanked her parents and sister for their continued support.

## **11. CONSENT CALENDAR**

A motion was made by Councilmember Linares, seconded by Councilmember Delgado, to approve Consent Calendar items 11.a through 11.h

### **11.a Minutes**

**Motion made by:** Councilmember Linares

**Seconded by:** Councilmember Delgado

Approve the Minutes of the March 21, 2023, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

**Approved**

**11.b Payment of Demands**

**Motion made by:** Councilmember Linares

**Seconded by:** Councilmember Delgado

Approve Payment of Demands in the amount of \$4,160,744.88.

**Approved**

**11.c City Facility Renovation Project — Award of Contract for Covina Park Walkway and Parking Lot Repaving Project to WS Paving, Inc. for an Amount of \$60,710**

**Motion made by:** Councilmember Linares

**Seconded by:** Councilmember Delgado

1. Award a contract for the City Facility Renovation Project - Covina Park Walkway and Parking Lot Repaving Project to WS Paving, Inc. as the responsible bidder in the amount of \$60,710 and authorize the City Manager to execute all contract documents; and
2. Establish a contingency amount of \$5,000 for additional services, if needed.

**Approved**

**11.d City Facility Renovation Project — Award of Contract for City Hall Windows and Doors Painting Project to Painting and Décor, Inc. for an Amount Not-to-Exceed \$29,700**

**Motion made by:** Councilmember Linares

**Seconded by:** Councilmember Delgado

1. Award a contract for the City Facility Renovation Project – City Hall Windows and Doors Painting Project to Painting and Décor, Inc. as the responsible bidder in the amount of \$29,700.00 and authorize the City Manager to execute all contract documents; and
2. Establish a contingency allowance of \$5,000 for additional services, if needed.

**Approved**

**11.e Covina Heritage House Repair Project — Award of Contract for Covina Heritage House Repair Project to West Coast Design and Renovations, LLC in the amount of \$75,000**

**Motion made by:** Councilmember Linares

**Seconded by:** Councilmember Delgado

Award a contract for the Covina Heritage House Repair Project to West Coast Design and Renovations, LLC as the responsible bidder in an amount of \$75,000 and authorize the City Manager to execute all contract documents.

**Approved**

**11.f First Amendment to the Professional Services Agreement between the City of Covina and Eagle Signs for Interior Signage for 100-104 N. Citrus**

**Motion made by:** Councilmember Linares

**Seconded by:** Councilmember Delgado

Approve the first amendment to the Professional Services Agreement between the City of Covina and Eagle Signs and authorize the City Manager or his designee to execute the amendment on behalf of the City of Covina.

**Approved**

**11.g Amend Finance Advisory Commission Regular / Special Meeting Bylaws Calendar & Procedures**

**Motion made by:** Councilmember Linares

**Seconded by:** Councilmember Delgado

Adopt Resolution CC 2023-21 amending the Bylaws of the FAC to reflect a new fixed Regular Meeting Schedule and to allow more flexibility for City Staff to request Special Meetings.

**Approved**

**11.h Restaurant Lease Agreement – 114 E. Italia Street**

**Motion made by:** Councilmember Linares

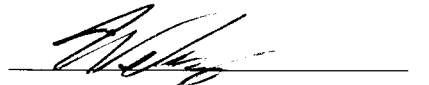
**Seconded by:** Councilmember Delgado

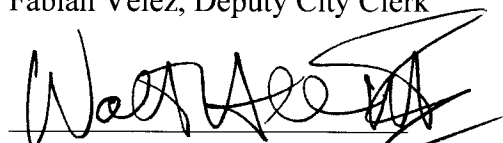
That the City Council approve a lease agreement with The Mena Company for the operation of a restaurant at 114 E. Italia Street and authorize the City Manager to execute the agreement.

**Approved**

**12. ADJOURNMENT**

At 8:30 p.m., the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority adjourned, in memory of Commissioner Kay Manning, to its next regular meeting of the Council/Agency/Authority scheduled for April 18, 2023 at 6:30 p.m. for closed session and at 7:30 p.m. for open session inside the Council Chamber at City Hall, located at 125 East College Street, Covina, California, 91723.

  
Fabian Velez, Deputy City Clerk

  
Walter Allen, III, Mayor/Chair